

MINUTES OF THE REGULAR MEETING
March 23, 2017
BEDMINSTER MUNICIPAL AUTHORITY

The regular March 23, 2017 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno and Secretary Craig Trauger. Robert Bender and Lou McKay were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers
Richard Shilling, Township Manager

MINUTES

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the February 23, 2017 board meeting 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated March 23, 2017. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the Treasurer's Report of - \$74,954.36 (Pennland Farms - \$11,732.54 Estates at Deep Run Creek \$6,174.78). The motion passed with a 3-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Telvil Easement Amendment - Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the amendment to the Telvil Easement as presented by a 3-0 vote.

Developments –

Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. BMA Tapping Fee Update – Mr. DiGangi provided an update to the Board on the progress the Tapping Fee Calculation.
2. Chapter 94 Reports – Upon motion of Mr. Guagno, seconded by Mr. Trauger, the Board authorized the submission of the Chapter 94 Reports by a 3-0 vote.
3. Update to Rules and Regulations, and Standard Specifications Discussion – Upon motion of Mr. Guagno, seconded by Mr. Trauger, the Board approved the proposal to update the Rules and Regulations, and Standard Specifications, not to exceed \$20,000 by a 3-0 vote.

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT –

General Matters/Administrative/Operations

Mr. Sullivan reviewed his report with the Board.

Office Relocation- Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the proposal, as presented for the relocation of the BMA Office, not to exceed \$35,000 by a 3-0 vote.

Culp Property - Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board executed the Contract for Professional Service to supply water to tax parcel 01-011-090 by a 3-0 vote.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Guagno and with a 3-0 aye vote, adjourned at 7:50 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority