

**MINUTES OF THE REGULAR MEETING**  
**June 24, 2015**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular June 24, 2015 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno and Secretary Craig Trauger. Treasurer Larry Longacre and Assistant Secretary/Treasurer Lou McKay were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Administrator/Operator  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Guagno, seconded by Mr. Trauger, the Board approved the minutes of the May 27, 2015 board meeting 3-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated June 24, 2015. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the Treasurer's Report of - \$135,010.13 (Pennland Farms - \$16,024.72 Estates at Deep Run Creek \$5,323.18). The motion passed with a 3-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Reiss referred the Board to his written report.

**Developments** – The Authority Solicitor briefly updated the Board on the Weis Market project.

The Authority Solicitor reviewed with the Board the Seventh Amendment to the Agreement with the Bedminster Water and Sewer Group. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the Seventh Amendment to the Sewer Agreement between, Bedminster Water and Sewer Group, LP and the Authority and to authorize the Authority Chairman to sign the Agreement. The motion passed with a 3-0 vote.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report.

**Kern Drive Sewer Replacement Project** – The contractor has completed the installation of the pipe and temporary restoration of the Road. In addition, the installation of the trees and lawn restoration is scheduled for next week.

A motion was made by Mr. Trauger, seconded by Mr. Guagno to approved payment request Number #1, in the amount of \$63,897.00. The motion passed with a 3-0 vote.

**Wigton Circle** – The contractor hydro seeded all disturbed areas and has completed the modifications to the vent pipes. There is still minor grading to be completed. The Engineer discussed with the Board one homeowner requesting that his driveway be restored to its original state. This would include seal coated as part of the restoration process.

A motion was made by Mr. Trauger, seconded by Mr. Guagno to prepare a release for the seal coating, the amount to be determined by the Authority Engineer. The motion passed with a 3-0 vote.

**Lenhart-Fellers Property** - This is a single connection property that is in the maintenance period. CKS will be going out the property to do a maintenance period punch list inspection.

### **Developments**

Mr. DiGangi reviewed his report with the Board.

**Operations Report** – Mr. Sullivan reviewed his report with the Board. He noted that there were a few equipment issues with starting the second reactor at the Pennland Farms WWTP and that the operators are repairing or replacing that equipment.

### **AUTHORITY REPORT**

#### **General Matters/Administrative/Operations/**

Concord Financial Proposal – The Board deliberated the procedure and options related to the proposed bank loan to refinance the Authority's current loan as well as procure additional financing to address the Authority's capital improvement plan. The Board also discussed the potential to phase the Inflow and Infiltration project. The discussion was followed by a motion from Mr. Guagno, seconded by Mr. Trauger to move forward with the process to accept Request for Proposals as prepared by Concord Public Financial Advisors Inc. and to review the proposals at the Authority's July 22, 2015 public meeting. The motion passed with a 3-0 vote.

The Board directed the Authority Solicitor to solicit a minimum of three (3) proposal for Bond Council for their consideration at the July 22, 2015 meeting.

### **CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Trauger and with a 3-0 aye vote, adjourned at 8:10 p.m.

Respectfully submitted,

BY:

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Bedminster Municipal Authority