

**MINUTES OF THE REGULAR MEETING**  
**July 27, 2017**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular July 27, 2017 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Robert Bender and Secretary Craig Trauger. Assistant Secretary/Treasurer Lou McKay was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Peter Nelson, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers  
Richard Shilling, Township Manager

**MINUTES**

Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the minutes of the June 22, 2017 board meeting 4-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated July 27, 2017. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the Treasurer's Report of - \$63,179.20 (Pennland Farms – 11,547.63 Estates at Deep Run Creek \$11,625.79). The motion passed with a 4-0 vote.
2. A motion was made by Mr. Trauger, seconded by Mr. Bender to transfer \$200,000 from the Operating account to the PLIGIT capital account. The motion passed with a 4-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Nelson referred the Board to the written report previously submitted by Mr. Reiss.

### **Developments**

Mr. Nelson referred the Board to the written report and noted the following.

1. Horensky Development – Mr. Nelson provided an overview of the two (2) lot Subdivision. A motion was made by Mr. Bender, seconded by Mr. Guagno to execute the Developer Agreement as presented. The motion passed with a 4-0 vote.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

2. BMA Tapping Fee Update – Mr. DiGangi provided an update to the Board on the progress the Tapping Fee Calculation. Revisions have been submitted to Mr. Reiss and Mr. Sullivan for review.
3. Deep Run WWTP Decommission Project – Mr. DiGangi provided an update to the Board on the Deep Run WWTP Decommission Project. The project needs to be approved by the Board of Supervisors and is scheduled for the August Board of Supervisors meeting. Construction is expected to begin in the fall 2017.
4. Weiss Market – Mr. DiGangi provided an update to the Board.

**Operations Report** – Mr. Sullivan reviewed the various reports with the Board.

## **AUTHORITY REPORT –**

### **General Matters/Administrative/Operations**

Mr. Sullivan reviewed his report with the Board.

1. BMA / Dublin Borough Inter-municipal Agreement– Mr. Sullivan provided an update to the Board on the existing agreement and suggested that it should be updated to reflect today’s regulatory and financial conditions. The Board directed the Authority Solicitor to draft the revisions and submit the changes to the Dublin representatives for their review.

**CHAIRMAN’S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Trauger and with a 4-0 aye vote, adjourned 8:15 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority