

**MINUTES OF THE REGULAR MEETING  
December 6, 2016  
BEDMINSTER MUNICIPAL AUTHORITY**

The regular December 6, 2016 meeting of the Bedminster Municipal Authority was called to order at 5:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno and Treasurer Robert Bender. Secretary Craig Trauger arrived at 5:15 p.m. Assistant Secretary/Treasurer Lou McKay was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Guagno, seconded by Mr. Bender, the Board approved the minutes of the October 27, 2016 board meeting 3-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

2017 Operating Budget - Mr. Sullivan reviewed the 2017 Operating Budget with the Board. Accordingly, Mr. Guagno made a motion to approve the 2017 Operating Budget as presented, seconded by Mr. Bender and approved by the Board 3-0.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated December 6, 2016. A motion was made by Mr. Guagno, seconded by Mr. Bender to approve the Treasurer's Report of - \$579,031.46 (Pennland Farms - \$12,015.00 Estates at Deep Run Creek \$10,909.42). The motion passed with a 3-0 vote.
2. A motion was made by Mr. Guagno and seconded by Mr. Bender to authorize two members of the Board to review the December 2016 Bill

Payment List and to execute the associated checks. The motion passed with a 3-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Reiss referred the Board to his written report.

### **Developments –**

Mr. Reiss referred the Board to his written report.

1. Elephant Road WWTP Upgrade - A motion was made by Mr. Bender, seconded by Mr. Guagno to approve the commencement of the twenty four (24) month maintenance period for the Elephant Road Wastewater Treatment Plant Upgrades and to execute the assignment of the general contract with all warranties. The motion passed with a 3-0-1 vote.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Stonebridge Sanitary Sewer Replacement Project - A motion was made by Mr. Bender, seconded by Mr. Guagno to approve pay estimate #5 in the amount of \$98,234.19 for the Stonebridge Sanitary Sewer Replacement Project. The motion passed with a 3-0 vote.
2. Bedminster WWTP Upgrade Project – A motion was made by Mr. Bender, seconded by Mr. Guagno to approve the final payment for the Bedminster WWTP Upgrade Project in the amount of \$49,678.30. The motion passed with a 3-0 vote.
3. 2017 Sludge Hauling/Disposal Contract – A motion was made by Mr. Bender, seconded by Mr. Guagno to award the two (2) year Sludge Hauling Contract with Franc Environmental with the option of a one year renewal at the same cost. The motion passed with a 3-0 vote.
4. Deep Run WWTP Decommission Study – Mr. DiGangi provided an update to the Board on the progress of the project. The PA Small Water & Sewer Grant Application has been submitted.

**Operations Report** – Mr. Sullivan reviewed his report with the Board.

**AUTHORITY REPORT –**

**General Matters/Administrative/Operations**

2017 BMA Meeting Schedule – Mr. Bender made a motion to approve the 2017 Authority Board meeting dates, seconded by Mr. Guagno and approved by the Board 4-0.

2017 BMA Fee Schedule –Mr. Guagno made a motion to approve the 2017 Fee Schedule, seconded by Mr. Bender and approved by the Board 4-0.

**CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Bender and with a 4-0 aye vote, adjourned at 5:20 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority