

MINUTES OF THE REGULAR MEETING
August 25, 2016
BEDMINSTER MUNICIPAL AUTHORITY

The regular August 25, 2016 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger and Treasurer Robert Bender. Assistant Secretary/Treasurer Lou McKay was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers
Richard Shilling, Township Manager

MINUTES

Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the minutes of the July 28, 2016 board meeting 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated August 25, 2016. A motion was made by Mr. Trauger, seconded by Mr. Bender to approve the Treasurer's Report of - \$146,104.17 (Pennland Farms - \$10,115.83 Estates at Deep Run Creek \$4,775.51). August additional bill \$480,090.01. The motion passed with a 4-0 vote.
2. A motion was made by Mr. Bender, seconded by Mr. Trauger to approve the First National Bank of Newtown wire transfer in the amount of \$100,000 to the PLIGIT account. The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

1. 18 Month Maintenance Period for Deep Run Estates WWTP – A motion was made by Mr. Bender, seconded by Mr. Trauger to conditionally approve the completion of the 18 month maintenance period pending the completion of the one remaining punch list item. The motion passed with a 4-0 vote.
2. PA Small Water and Sewer Grant Resolution #2016-02 - A motion was made by Mr. Bender, seconded by Mr. Guagno to authorize the Authority to apply for the Pa Small Water and Sewer Grant, in the amount of \$380,712 used for construction, engineering and design, permitting sewage facility planning, Construction and inspection of the Decommission of the Deep Run Waste Water Treatment Plant. The motion passed with a 4-0 vote.

Developments –

Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

3. Elephant Road WWTP Upgrade – Construction is in progress. The project is expected to be completed by the end of September 2016.
4. Stonebridge Sanitary Sewer Replacement Project – Mr. DiGangi provided an update to the Board on the progress of the project. Paving is has been completed.
5. Deep Run WWTP Decommission Study – Mr. DiGangi provided an update to the Board on the progress of the project
6. Cliffside Manor – A motion was made by Mr. Bender, seconded by Mr. Trauger to approve escrow release application #1 in the amount of \$73,305.55. The motion passed with a 4-0 vote.
7. BMA Elephant Road WWTP Upgrade - A motion was made by Mr. McKay, seconded by Mr. Trauger to approve payment application #4 in

the amount of \$14,285.54. The motion passed with a 3-0 vote. Mr. Guagno recused himself from the vote.

8. Stonebridge Sanitary Sewer Replacement Project Change Order #1 – A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve Change Order #1 in the amount of \$15,000 for the installation of the Insertion Valves. The motion passed with a 4-0 vote.
9. Stonebridge Sanitary Sewer Replacement Project – A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve payment application #4 in the amount of \$480,090.01, payable to Jaoa & Bradley Construction, Inc. The motion passed with a 4-0 vote.
10. Telvil/Rice Tract Subdivision - A motion was made by Mr. Bender and seconded by Mr. Guagno to approve the Development Agreement pending professional review and all required documents and funds are received. The motion passed with a 4-0 vote.

Operations Report – Mr. Sullivan reviewed his report with the Board.

1. Lab Testing – Mr. Sullivan updated the Board on the issues with the Lab Testing. Mr. Sullivan is working with the Lab to resolve the issues. A motion was made by Mr. Guagno and seconded by Mr. Trauger to approve the Solicitor to send notice to Eurofins/QC Labs that they will be held accountable for any punitive damages issued by the Pa. DEP based on their performance. The motion passed with a 4-0 vote.
2. Sludge Hauling Contract – A motion was made by Mr. Guagno and seconded by Mr. Trauger to Authorize the Authority Engineer to publicly bid the Sludge Hauling Contract. The motion passed with a 4-0 vote.
3. Perfluorinated Compound Well Testing – The Authority reviewed the test results, and all wells were significantly below the advisory level.
4. Insurance – Upon approval from the Board, Mr. Sullivan will solicit additional prices for liability insurance for 2017.
5. Budget Process – Mr. Sullivan discussed the Budget process with the Board. Mr. Bender will work with Mr. Sullivan and staff to complete the 2017 Budget.
6. Neptune Meters Reading Proposal – Mr. Sullivan briefly reviewed the proposal for new handheld units. The cost of the upgrade and maintenance program will be incorporated in to the 2017 budget.

AUTHORITY REPORT –

General Matters/Administrative/Operations

CHAIRMAN’S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Guagno and with a 4-0 aye vote, adjourned at 8:15 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority