

MINUTES OF THE REGULAR MEETING
April 28, 2016
BEDMINSTER MUNICIPAL AUTHORITY

The regular April 28, 2016 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Mr. Michael Sullivan. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger, and Treasurer Robert Bender. Chairman, Jay Heacock and Assistant Secretary/Treasurer Lou McKay were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers
Richard Shilling, Township Manager

MINUTES

Upon motion of Mr. Bender, seconded by Mr. Trauger, the Board approved the minutes of the March 24, 2016 board meeting 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

The 2015 Audit is complete. A draft report will be presented at the May 2016 meeting by Cathy Aeiler

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated April 21, 2016. A motion was made by Mr. Bender, seconded by Mr. Trauger to approve the Treasurer's Report of - \$188,968.68 (Pennland Farms - \$19,297.04

Estates at Deep Run Creek \$6,079.32). The motion passed with a 3-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Developments –

The Authority Solicitor briefly updated the Board on 127 Allem Lane delinquent account status. A 30 day demand letter has been posted on the property. Mr. Reiss will provide collections options to the Board at the May 2016 meeting.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Elephant Road WWTP Upgrade – The preconstruction meeting was held and construction on the project has started. Expected completion date is June 30, 2016.
2. Stonebridge Sanitary Sewer Replacement Project – The Sewer main and sewer laterals on Ruhl Drive have been installed. The Sewer main on Mitman Lane and Kolb Court have been installed. Installations of the laterals on Kolb Court have been started.
3. Deep Run WWTP Decommission Study - Mr. DiGangi discussed the decommission report of the Deep Run Plant with the Board and the cost analysis associated with the return of investment for the project

Upon motion of Mr. Bender, seconded by Mr. Trauger, the Board authorized the Authority Engineer to meet with both the Township and the DEP to discuss the Deep Run WWTP Decommission Project, 3-0.

4. Weiss Market – A meeting was held to discuss the development and project review letter including an easement request to Weiss Market.

Operations Report – Mr. Sullivan reviewed his report with the Board.

1. Emergency Dialer Purchase – Two new dialers have been purchased to replace the existing Dialer at the Elephant road wastewater treatment plant.
2. Office Relocation - Mr. Sullivan and Mr. DiGangi met to review the plan for the office relocation. Mr. DiGangi is working on cost estimates to relocate some equipment at the plant.

AUTHORITY REPORT –

General Matters/Administrative/Operations

CHAIRMAN’S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Bender and with a 3-0 aye vote, adjourned at 8:15 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority