

MINUTES OF THE REGULAR MEETING
April 27, 2017
BEDMINSTER MUNICIPAL AUTHORITY

The regular April 27, 2017 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Robert Bender and Secretary Craig Trauger. Lou McKay was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers
Richard Shilling, Township Manager

MINUTES

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the March 23, 2017 board meeting 4-0.

PUBLIC COMMENT

A. Confirmed Appointments – Cathy Seiler – Brinker, Simpson, LLC

Ms. Seiler reviewed the 2016 Audited Financial Statements with the Board. After a brief discussion, a motion was made by Mr. Bender, seconded by Mr. Guagno to approve the 2016 Audited Financial Statements as presented. The motion passed with a 4-0 vote.

B. From the Floor –

Culp Property – Mr. Culp was present at the meeting. The Authority set up a temporary water service from the Hydrant. This connection will stay active until the permanent connection is available.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated April 27, 2017. A motion was made by Mr. Bender, seconded by Mr. Trauger to approve the Treasurer's Report of - \$111,639.25 (Pennland Farms - \$16,695.06 Estates at Deep Run Creek \$5,332.73). The motion passed with a 4-0 vote.
2. A motion was made by Mr. Bender, seconded by Mr. Trauger to approve the additional April Bill list in the amount of \$3,425.00. The motion passed with a 4-0 vote.
3. PLIGIT - A motion was made by Mr. Bender, seconded by Mr. Guagno to approve the transfer of funds from the General Fund to the PLIGIT account in the amount of \$250,000. The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Developments –

Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. BMA Tapping Fee Update – Mr. DiGangi provided an update to the Board on the progress the Tapping Fee Calculation.
2. Deep Run WWTP Decommission Project – The Authority received \$275,005 Small Water Grant money for the project. The grant authorization is being presented for Board consideration.
3. Bedminster WWTP Influent Pumping Station SCADA- Modification has been complete and are working as designed.
4. Stonebridge Project – The restoration punch list items have been complete.

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT –

General Matters/Administrative/Operations

Mr. Sullivan reviewed his report with the Board.

Office Relocation- Mr. Sullivan provided an update on the project to the Board. Staff is expected to be in the space by July 1, 2017.

Grant Award - Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board accept the Pennsylvania Community and Economic Development Grant Award in the amount of \$275,005, by a 4-0 vote.

Insurance Renewal – Mr. Sullivan reviewed the insurance renewal with the Board. Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the insurance renewal as presented by a 4-0 vote.

CHAIRMAN’S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Guagno and with a 4-0 aye vote, adjourned at 7:50 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority