

**MINUTES OF THE REGULAR MEETING**  
**April 22, 2015**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular April 22, 2015 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger, and Treasurer Larry Longacre. Assistant Secretary/Treasurer Lou McKay was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Administrator/Operator  
Peter Nelson, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers  
Richard Schilling, Township Manager

**MINUTES**

Upon motion of Mr. Guagno, seconded by Mr. Longacre, the Board approved the minutes of the March 25, 2015 board meeting 4-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – Mr. Christopher Gibbons, Concord Public Financial Advisors, Inc. presented potential refinancing and borrowing options for the Authority. The Board directed Mr. Gibbons to prepare a proposal for their consideration
  
- B. From the Floor – Winton Circle. Homeowners from Winton Circle were present at the meeting. Mr. DiGangi updated the Board on the open punch list items for the project. At this point, the project is complete pending Restoration and Grading. The contractor is expected to begin the restoration and grade in the next few weeks.

In addition to the grading issues, the homeowners were concerned about the ten (10) maple trees installed in the circle and median. Mr. DiGangi presented to the Board a proposal from David Brill Landscaping to replace the existing trees with ten (10) flowering cherry trees. Upon motion of Mr. Longacre, seconded by Mr. Guagno, the Board approved the Brill Landscaping proposal, not to exceed \$5000, for the replacement and relocation of the existing trees as specified in the proposal 4-0.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. Mr. Sullivan reported that the Authority's audit of the 2014 financial

statement is complete. The Board generally review the reports contained in the meeting packet.

A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the Financial Report which carried by a unanimous vote.

## **TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated April 22, 2015. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the Treasurer's Report of - \$84,840.43 (Pennland Farms - \$18,674.21 Estates at Deep Run Creek \$8,130.39). The motion passed with a 4-0 vote.
2. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the release in the amount of \$6,550.00 for 112/212 Dean Drive for the completion of restoration of the property. The motion passed with a 4-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Nelson referred the Board to his written report.

**Developments** – The Authority Solicitor briefly updated the Board on the Weis Market project and the two easement issues related to the project.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report.

**Chapter 94 Report** – The Chapter 94 report was filed by the March 31, 2015 deadline.

### **Developments**

Mr. DiGangi reviewed his report with the Board.

**Piper Group - Bedminster Hunt West** – Mr. DiGangi met with the Piper Group regarding Bedminster Hunt West (Kulp Farm). The Piper Group is requesting a punchlist inspection of the development.

**Operations Report** – Mr. Sullivan noted that the permit levels for Ammonia were exceeded at the Deep Run WWTP as a result of the cold temperatures.

Adjustments to the process have been made to try and lower the levels. Mr. Sullivan reported no other significant operational issues related to the extreme cold weather.

The Operations staff is in the process of scheduling flushing. It is expected to begin in the next few weeks.

**AUTHORITY REPORT**

**General Matters/Administrative/Operations/**

Mr. Sullivan discussed with the Board a proposal for insurance from Paist & Noe Inc., noting a cost savings of approximately \$5,000 for the yearly insurance premium over MRM insurance. The Authority would be required to pay a 10% penalty for terminating the existing insurance plan with MRM Insurance since the renewal is within the specified 90 day period. A motion was made by Mr. Longacre, seconded by Mr. Guagno to approve the change in insurance from MRM to Paist & Noe Inc. The motion passed with a 4-0 vote.

**CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Trauger and with a 4-0 aye vote, adjourned at 9:15 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority